

Qualification Examination Procedures for the Department's Doctoral Program

Apply

- Qualifications: Complete 18 credits for graduation and confirm the thesis advisor. The examination includes two subjects: "Knowledge Background" (choose one from Taiwan Literature, Culture, or Languages), and "Research Topic" (determined based on graduate students' thesis focus).
- Application schedule: Submit application before the third week of the semester in which the examination is scheduled.
- Documents to be submitted: 1. Application Form; 2. Thesis Advisor Application Form; 3. Transcripts for all semesters; and 4. Topics and books (specified as a list) for examination, jointly determined by the graduate student and their thesis advisor (list must contain no fewer than 20 books; summaries of book contents and reasons for choosing the books must also be stated; at least 10 books provided by the Department must be included in the book list for the of "Knowledge Background" examination subject)

Review

- The Department's Academic Development Committee reviews and determines whether the application for doctoral program qualification examination is approved or not.

Questions Determined

- The grading and question-setting committee members for each examination subject are appointed by the Department's Academic Development Committee after discussion. (There must be at least two question-determining teachers for each question paper. The questions must be determined such that the examinee remains anonymous.)

Questions Distributed

- 8–10 questions are provided two months prior to the qualification examination for the examinee.

Formal Exam

- Examinations are held in January or June each year.
- Exam answers must be in **written Chinese or English** form, via computer input. Examinees are not allowed to bring any materials into the test room. There is no limit to the number of answer sheets being used. The exam is four hours for each examination subject.

Exam Reviewed & Graded

- The exam form is sent to the grading committee members for review and grading, such that the examinee remains anonymous.
- In the event of a failing grade, grading committee members propose written explanations first; these are then submitted to the Academic Development Committee for discussion. After a resolution is made based on a consensus of all Academic Development Committee members, the specific reasons for the failing grade are made known to the examinee.

Re-review

- Re-review is conducted by the Department's Academic Development Committee.

Exam Results Sent Out

- After the Academic Development Committee reviews and verifies the exam results, an Exam Result Certificate is produced and the student is notified to collect it.