

**National Taiwan Normal University**  
**Department of Taiwan Culture, Languages and Literature**  
**Implementation Guidelines for Doctoral Degree Qualification**  
**Examinations**

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1. These Guidelines are formulated in accordance with the University's Degree Conferral and Graduate Degree Exam Regulations.
2. A doctoral student in the Department can only participate in a Doctoral Degree Qualification Examination (hereinafter referred to as the qualification examination) after completing their courses and confirming their thesis advisors. A student who passes the qualification examination shall be a Ph.D. candidate, and can participate in the Doctoral Thesis Proposal Oral Defense.
3. The subjects and books (indicated with a list) for a doctoral graduate student's qualification examination shall be jointly determined by the graduate student and their thesis advisors. Listed books for qualification examinations shall focus on two subjects: "Knowledge Background" (choose one from Taiwan Literature, Culture, or Languages), and "Research Topic" (determined based on the graduate student's thesis focus). Each subject's book list shall contain no fewer than 20 texts. Summaries of book contents and reasons for choosing the books shall be stated in Chinese or English. Then the applicant can submit the application for qualification examination, which shall be reviewed by the Department's Academic Development

Committee for approval. At least 10 books provided by the Department shall be included in the book list for the "Knowledge Background" examination subject.

4. Exam answers shall be in **written Chinese or English** form, via computer input. Examinees are not allowed to bring any materials into the test room. There is no limit to the number of answer sheets being used. The exam shall be four hours for each examination subject.
5. The grading and question-setting committee members for each examination subject shall be appointed by the Department's Academic Development Committee after discussion. The exam results can only be announced after the exam form is graded by grading committee members and sent to the Department's Academic Development Committee for re-review. In the event of a failing grade cases, the grading committee members will propose written explanations first, which shall then be submitted to Academic Development Committee for discussion. After a resolution is made based on a consensus of all Academic Development Committee members, the specific reasons for the failing result shall be made known to the examinees.
6. The Passing Grade for the qualification examination is 70, and the Full Grade is 100. The Knowledge Background exams may be taken a maximum of three times, while the Research Topic exam may be taken a maximum of two times.
7. Schedule for qualification examination application: Application must be submitted before the third week of the semester in which the examination is scheduled.  
  
Time period for qualification examinations: Examinations are held once in January and June each year. The dates shall be announced at least two weeks prior to the exams after coordination.
8. If a doctoral student who has passed the qualification examination changes their thesis advisor(s) for any reason, they must retake the Research Topic subject

examination; whether the Knowledge Background exam must shall be retaken shall be determined by the new thesis advisors.