**Department of Taiwan Culture, Languages and Literature**

**National Taiwan Normal University**

**Semester, Fall, 　 　 -Spring, 　 　 -**

**Master’s Degree Examination Application**

The following fields are to be filled out by the applicant (please read the instructions carefully before filling out the form).

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| --- | --- | --- | --- | --- | --- | --- |
| Chinese Name | |  | Year of Master’s Program | | |  |
| English Name | |  | Student ID No. | | |  |
| Category | | □ International Student  (Graduate Programs in English)  □ International Student  (non- Graduate Programs in English) | Thesis Proposal Approval Date | | | Semester,  Fall, 　 　 -Spring, 　 　 -  yyyy / mm / dd |
| Thesis Title | Chinese |  | | | | |
| English |  | | | | |
| Advisor’s  Comments | | All chapters have been completed: □ Yes □ No  Comments: | | | | |
| Advisor’s Signature | |  | | | | |
| Applicant’s  Address | |  | | | | |
| Applicant’s Telephone | |  | | Date of Application | yyyy / mm / dd | |

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| --- | --- | --- | --- | --- |
| **應屆畢業研究生學期成績審核表**  **Current Graduate Student Semester Grade Review Form** | | | | |
| Review Items  審查項目 | Please fill in the following fields to confirm whether you meet the relevant graduation requirements.  請各位同學自行填寫以下欄位，以便確認是否符合相關畢業規定 | | Advisor Review Section  指導教授  檢核欄  (Please check if applicable)  (符合請打) | Department Review Section  系所  檢核欄 |
| Graduation Requirements of the Department (Based on the academic regulations of the year of enrollment)  本系規定畢業條件  (依入學年度之修業規定) | Self-Check Section  自行檢核欄 |
| 1. Minimum Total Credits Required for Graduation   最低畢業總學分數 | Required Credits: \_\_\_  應修 學分 | Credits Completed: \_\_\_  已修 學分 |  |  |
| 1. Required Credits   必修學分數 | Required Credits: \_\_\_  應修 學分 | Credits Completed: \_\_\_  已修 學分 |  |  |
| 1. Electives Credits   選修學分數 | Required Credits: \_\_\_  應修 學分 | Credits Completed: \_\_\_  已修 學分 |  |  |
| 1. Interdepartmental/Intercollegiate Electives   跨系所/跨校選修 | Maximum Credits: \_\_\_  上限 學分 | Credits Completed: \_\_\_  已修 學分 |  |  |
| 1. Required Foreign Language Credits or Language Proficiency Test   外語修習規定學分數或語言檢定 | Credits: \_\_\_  學分： | □English: \_\_\_ Credits  □Japanese:\_\_\_ Credits |  |  |
| Required to Pass the Proficiency Exam:  應通過檢定考試：  Required Proficiency Level:  應通過檢定級別： | Passed Proficiency Exam:  通過檢定考試：  Passed Proficiency Level:  通過檢定級別： |
| 1. Relevant proof of thesis publication during the study period   在學期間論文發表之相關證明 | One paper  一篇 | □ 無 No  □ 有 Yes  Title:  題目：  Published in:  發表於 |  |  |
| 1. Number of Times Participated in Departmental Academic Activities   本系學術活動參與次數 | □ No requirements  無規定  □ Requirements, \_\_\_ times  有規定， 次 | □ Did not participate  無參與  □ Participated, \_\_\_ times  有參與， 次 |  |  |
| 1. Present research findings at the “Graduate Student Workshop”   「研究生分享會」發表研究成果  (Applicable to Students admitted in Academic Year 2023)  (112學年度起適用) | □ No requirements  無規定  □ Requirements, \_\_\_ times  有規定， 次 | □ Did not participate  無參與  □ Participated, \_\_\_ times  有參與， 次 |  |  |
| ※According to the Department’s Regulations on degree examinations, “The thesis should be written in Chinese or English, in principle.”  依本系學位考試實施辦法規定「論文寫作以本國語文或英文撰寫為原則」。  Please select the language in which you should write your thesis:  敬請同學自行勾選論文撰寫語言：  □ Chinese論文以本國語文撰寫 □ English論文以英文撰寫□ Other其他\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |
| Applicant’s Signature |  | Date of Application | yyyy / mm / dd | |
| Advisor’s Signature | yyyy / mm / dd | | | |
| Date of Receipt and Recipient’s Signature | yyyy / mm / dd | | | |
| Department Chairperson’s Signature | yyyy / mm / dd | | | |

｜Instructions:

1. Application Requirements: Must meet all of the department’s review criteria listed above.
2. This form must be submitted by November 25th (first semester) or April 25th (second semester) each year, along with the following materials:
3. Current Graduate Student Semester Grade Review Form (As shown in the table above.)
4. Transcripts for all semesters (Apply to the Registration Section of the Academic Affairs Office.)
5. A complete printed copy of the thesis preliminary draft
6. Language test passed certificate
7. Paper publication certificate
8. Certificate of academic activities for this department
9. A copy of the “Online Thesis Plagiarism & Originality Check Report”(log in to the Turnitin Originality Check System through the library’s website)
10. A copy of the “Declaration of Academic Integrity.”((Download location: Academic Affairs Office website → Graduate Studies Section → Important Notes for Applying for Degree Examinations; URL: http://www.aa.ntnu.edu.tw/5intro/super\_pages.php?ID=5intro8)
11. If more than one advisor is involved in jointly supervising, all advisors must sign their consent, which will serve as the basis for issuing thesis supervision fees.
12. After this application form has been signed and endorsed by the advisor and the department chairperson, one copy will be retained by the department as a necessary condition for applying for the oral examination. The student may make a photocopy for their own records.
13. After the review is approved, please confirm the oral examination time and the members of the examination committee three weeks before the examination, and submit the completed Confirmation Form for Time and Professors to the department office. The oral examination date will be announced by the department on the department website.
14. According to Article 12 of the Regulations for the Conferment of Degrees and Graduate Degree Examinations, if Graduate students who have already applied for a degree examination and are unable to attend the degree examination in the current semester (summer session), they shall apply for revocation of the degree examination for the semester (summer session). Failing to do so and not holding a degree examination shall be considered as a failing the degree examination for the first time. If a student has enrolled for the maximum time allotted at the University and is unable to extend his/her time at the University and is unable to complete a degree examination in the time remaining, he/she shall be forced to withdraw from the University.